

**Vehicle Titles, Inc.**  
**Arkansas Temporary Tag System Annual Renewal**

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**Attention Dealer:**

Please read, sign and return by mail with your payment. Or you may also email or fax this form to: [vehicletitleservice@yahoo.com](mailto:vehicletitleservice@yahoo.com) or Fax 501-882-6611. Accounts will be deactivated for non-payment on January 8th, 2023. Please update your dealer information and contacts below:

Dealership \_\_\_\_\_ AR Dealers License # \_\_\_\_\_  
Physical Address \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Authorized Contact \_\_\_\_\_ Additional Contact \_\_\_\_\_  
Phone Number \_\_\_\_\_ Phone Number \_\_\_\_\_  
Email \_\_\_\_\_ Fax Number \_\_\_\_\_

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**PENALTY FOR MISUSE OF THE TEMPORARY TAG SYSTEM:**

Any dealership that is caught abusing the temporary tag system will be deactivated and will have to go thru a training session with everyone within that dealership that has access to the Temporary tag system. Anyone deactivated due to misuse of the system, will have to resign up for use of the system. The resign up fee of \$500.00 will be paid before reinstating your account. Your AIADA membership will not be discounted on a resign up fee due to misuse.

If your dealership is deactivated 3 times for misuse, your dealership will be placed on a 3 month suspension and your dealership must go thru a training session. If your dealership is deactivated 5 times for misuse, I will discuss your ability to use the system with the Arkansas State Police and Arkansas Department of Finance and Administration. Your ability to use the system will be determined by Vehicle Titles, ASP, and Arkansas DF&A.

**I have read the above do's and don'ts of the Dealer Responsibility. I have read the Penalty statement above. Although I may not agree with the terms, I do understand the rules and policies. I will educate my salesmen, office help, and anyone else that uses the Temporary Tag system in my dealership.**

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_  
Dealership Name: \_\_\_\_\_ M or F Tag #: \_\_\_\_\_

**Method of Payment:**

Check or Cash

Credit Card Number \_\_\_\_\_ Expiration (month/year) \_\_\_\_\_

Security Code \_\_\_\_\_ Billing Address \_\_\_\_\_

I authorize Vehicle Titles to run a one-time payment for my Temporary tag annual fee.

Signature \_\_\_\_\_

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**Dealer Responsibility**

**The Do's and Don'ts of Issuing Temporary Tags**

Issuing tags are for a 30 day purchase, 14 day loaner, 72 hour demonstration, or 72 hour transport. **YOU CANNOT ISSUE TAGS TO YOUR OWN DEALERSHIP FOR A 30 DAY PURPOSE.**

You **CANNOT** issue 30 day temp tags to the same person over and over. One 30 day temp tag per person. If there is a title issue with the vehicle, then you would extend the tag for the customer. If this occurs, you have to extend the tag before it expires or you **WILL NOT BE ABLE** to extend or issue the customer a new tag.

Replacement tag is for a customer that has damaged or lost their tag or seal.

Such as: Child tearing up the tag, the tag blowing out the window, or someone stealing the tag from their vehicle.

Extending a tag is for circumstances of delayed title. Under **NO** circumstances should anyone extend tags to customers unless there is a title problem. Dealer can only extend **ONE** time for a title problem. This will not get your customer out of a ticket if they are pulled over. A Dealer cannot issue an extension due to the customer lack of sales tax money.

Must keep seals in a secured location (lock and key cabinet or safe). The dealership is responsible for All seals in his or her possession.

Expire tag is for when you damage a seal by writing the wrong date or tearing the tag when taking it off the roll. Also, you would expire a tag if your customer returned the vehicle.

The cost of the tag or tags will be assessed to the customer upon registering the vehicle with the State of Arkansas.

**SEAL/TAG** abuse can result in an Audit or Investigation from the State Police or Department of Finance and Administration. I understand that penalties can be assessed to my dealership by the State Police or DFA if seal/tag abuse is found. This system is a courtesy and not a **RIGHT**. Do **NOT** abuse this system.

It is your responsibility to let Vehicle Titles know of any changes to salesmen, address, or telephone changes for your dealership. If your dealership is deactivated due to changes that were not notified to Vehicle Titles, there will be a 25.00 reinstatement fee.